



# **DSD Business Systems**

Sage 100 Enhancements

J005

Vendor Name on Job Cost Transaction Report

JC-1005

Version 5.10



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Vendor Name on Job Cost Transaction Report User's Manual  
Version 5.10

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## Section A: Introduction

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This manual contains a description and instructions for this DSD product. Operating instructions are included for the features added by this product to Sage 100. For instructions on using Sage 100, refer to the appropriate Sage 100 manual, or call your Sage 100 reseller. DSD Business Systems offers excellent Sage 100 support, at an hourly rate.

### Web Resources

DSD web site: <http://www.dsdinc.com>

The Enhancement page contains:

- Current Release Schedule*
- Purchasing Information*
- Installation Instructions*
- Product Support*
- Enhancement Links*

J005 Vendor Name on Job Cost Transaction Report:

<http://www.dsdinc.com/enh/pages/J005.htm>

The product web page contains:

- Product Description*
- Web Links*
- Current Product Version Table*
- Product Installation File Download*
- Product Manual in .pdf Format*
- Revision History*
- FAQ*

### Support

DSD provides product support through Sage 100 resellers. Support is provided for the current version. Older versions are supported at an hourly rate. DSD's telephone number is 858-550-5900. Fax: 858-550-4900.

For a hard error, where the program displays an error dialog, report:

- Error number.*
- Program name.*
- Line number.*
- Program version.*

*Exact sequence that caused the error, including menus and menu selections.  
Other pertinent information.*

If leaving a message or faxing, please include:

*Your name.*

*Your phone number (and fax if applicable) and extension.*

It is possible to be unable to duplicate a problem, because of data corruption or because we have not exactly duplicated a particular operating environment. In such circumstances, we can only continue to try to fix the problem if we can either access the system with Symantec PCAnywhere or by some other means access or duplicate the system.

### ***Vendor Name on Job Cost Transaction Report Features***

This DSD Extended Solution to the standard Sage 100 Job Cost module substitutes the Vendor Name for the Vendor Number/Invoice Number on the Job Cost Transaction Detail Report for postings originating from the Accounts Payable module and for postings whose Cost Type is 'Subcontract.'

Additional functionality is available if you have DSD Extended Solution PO-1044: *Custom Comment Post to Job Cost* installed and enabled.

## Section B: Getting Started

### CAUTION

- **If you reinstall or upgrade one of the Sage 100 modules listed in the following table, you must also reinstall this Enhancement.**
- Enhancements from different Sage Developers are generally not designed to work together. If installed together, problems are likely to occur.
- **Check with DSD before installing more than one Enhancement.**

### Required Levels

Sage 100 Module	Module Required	Required Level
J/C	Y	5.10
A/P	N	5.10

### Installation

1. **Back-up:** Exit all Sage 100 sessions. Back-up existing Sage 100 data.
2. **Check Levels:** Sage 100 module levels **must match** those listed above.
3. **Run Enhancement Setup Program:** Save the executable installation program (sent to you or downloaded from our website) in a convenient location on the Sage 100 server. Launch the program from Windows Explorer or by selecting Start/Run, and then browse for the file in the location you saved it. Follow on-screen instructions.
4. **Send your Sage Serial Number to your DSD Representative:** Send your Sage Serial Number to your DSD representative in order for us to send you back the encrypted keys to unlock your system. This serial number can be found in Library Master\Setup\System Configuration, Tab 3. Registration as Serial Number.
5. **Re-Start Sage 100:** Sage 100 will be updated.
6. **Unlock the Enhancement:** DSD Enhancements must be unlocked to run. When any part of the Enhancement is run for the first time, the **DSD Enhancement License Agreement and Activation** window will appear. Follow the steps shown on that window. *You can click the Help button for more detailed instructions.*

*Note: On the next page is a screenshot of the DSD Enhancement License Agreement and Activation window.*

After accepting the License Agreement, you can then select the type of unlocking that you'd prefer. The choices are File, Web, Demo and Manual Entry.

**File Unlock:** After receiving your encrypted serial number key file from DSD, and placing that file in the MAS90/SOA directory, selecting this option will unlock all products keys contained in the file. This means you can unlock all enhancements at once using this option.

**Web Unlock:** If the system that is running the DSD Enhancement *has web access* and you *have sent DSD your Sage Serial number*, you can unlock the Enhancement without assistance using Web Unlock. When this option is selected, the program will attempt to download encrypted serial number key file from DSD *and then proceed to unlock all enhancements contained in the file*.

- The Sage 100 system that is being used must have web access for this option to be effective.
- You can send your Sage Serial Number to your DSD Enhancements sales representative.

**Demo Unlock:** If a Demo mode is available for the Enhancement you're running, you will be able to Demo unlock the product without assistance from DSD for demo purposes.

- *Creating a Demo Unlock is a good way to temporarily unlock DSD Enhancements off-hours, if you do not have web or email access. Later, you can unlock the product fully, during business hours.*

The screenshot shows a software window titled "DSD Enhancement License Agreement and Activation". The window contains the following elements:

- License Agreement:** A text area with the following text: "YOU MUST READ THIS AGREEMENT COMPLETELY AND AGREE BEFORE PROCEEDING. SCROLL THROUGH THIS AGREEMENT USING THE SLIDER CONTROL. IMPORTANT: THIS SOFTWARE IS LICENSED BY DSD BUSINESS SYSTEMS, INC. TO CUSTOMERS FOR THEIR USE ONLY IN ACCORDANCE WITH THE TERMS SET FORTH IN THIS CUSTOMER LICENSE AGREEMENT. OPENING OR USING THIS PACKAGE CONSTITUTES ACCEPTANCE OF THESE TERMS. IF THE TERMS OF THIS LICENSE ARE NOT ACCEPTABLE, THE CUSTOMER MAY OBTAIN A FULL REFUND OF ANY MONEY PAID IF THIS UNUSED, UNOPENED PACKAGE IS RETURNED WITHIN TEN (10) DAYS TO THE DEALER FROM WHICH IT WAS ACQUIRED."
- 1 Agree to License Agreement:** Radio buttons for "Agree" (selected) and "Disagree".
- 2 Select Unlocking Type:** Radio buttons for "Web", "File", "Demo", and "Manual Entry" (selected).
- 3 Call DSD at 858-550-5900:** A section titled "Have this information ready:" with input fields for "End User Name" (containing "DSD Business Systems") and "Serial Number" (containing "0555188").
- 4 Enter the following from DSD:** An input field for "Activation Key:" and a button labeled "Unlock Product".
- Buttons for "Help" and "Exit" are located at the bottom of the window.
- The status bar at the bottom right shows "ABC" and "4/28/2010".

**Manual Entry Unlock:** If you want to unlock a single enhancement using a single encrypted key, you can select this option and enter the 64 character key you receive from DSD by copy and paste.

*Note: You can also unlock a DSD Enhancement through the DSD Enhancement Control Panel found on the Library Master Utilities Menu. Then, select the Enhancement with your mouse from the list of Enhancements and click the Unlock Product button on the right side of the window.*

- Convert Data:** After registration, the Data Conversion window will appear. Follow on-screen instructions to complete data conversion. *You can exit the conversion program without converting data. The Enhancement will not proceed, however, until data is converted. If you enter an enhanced program and data has not been converted, the conversion program will run again.*



### DSD Enhancement Control Panel

Starting with version 3.61, all DSD Enhancement products include DSD's Enhancement Control Panel. The DSD Enhancement Control Panel is accessed from the Library Master Utilities menu.

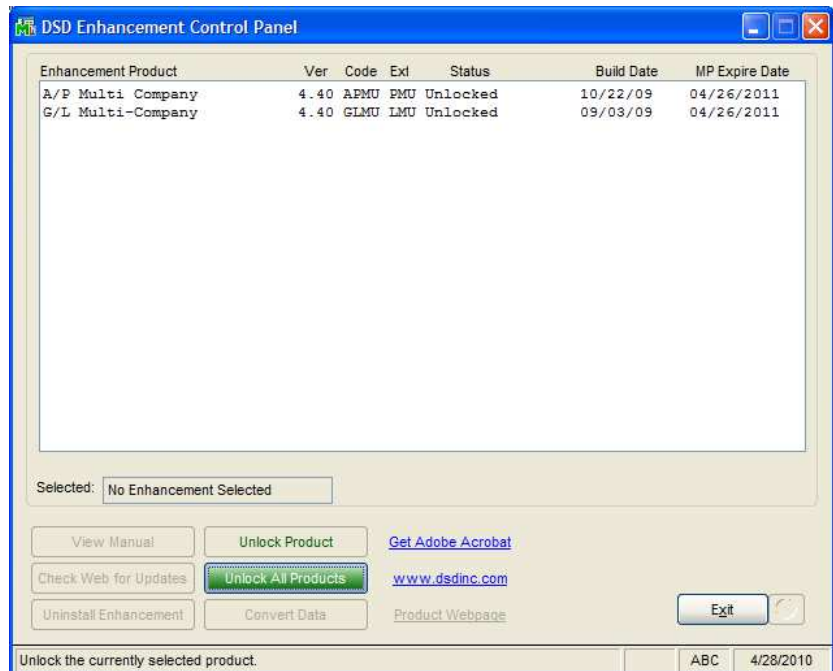
The DSD Enhancement Control Panel is a simple to use yet powerful system to help maintain DSD Enhancements installed on a Sage 100 system. To use it, select an Enhancement product from the list on the window and then click the button, on the right side of the window, which corresponds with the desired task.

**View Manual:** This button will display the product manual for the selected Enhancement using Adobe Acrobat. For this to be possible, the PDF file for the corresponding manual must be in the "MAS90/PDF" folder in the Sage 100 system. If the file is not present, and the system has web access, the correct PDF file will be automatically downloaded from the DSD website, put into the "MAS90/PDF" folder and then displayed.

**Check the Web for Updates:** This button will check the DSD website to see what the current build is the selected Enhancement and alert the user if a later version is available. *This requires an FTP web connection on the Sage 100 system.*

**Unlock Product:** This will cause the DSD Enhancement License Agreement and Activation window to appear. Using this window is described on the previous page. *This button is disabled if the selected Enhancement is already unlocked.*

**Unlock All Products:** This will cause the DSD Enhancement All License Agreement and Activation window to appear. This window is similar to the one described on the previous page, but has only web and file as options to unlock. *This button is never disabled.*



**Convert Data:** After verification, the selected Enhancements data conversion program will run. Data conversion is non-destructive, and may be triggered any number of times. Sometimes this is required to fix data records imported or updated from a non-enhancement installation.

**Help:** The Help button, located at the bottom right of the window, opens an HTML help file .

**Get Adobe Acrobat:** Opens the Adobe Acrobat website to the page where Acrobat can be downloaded and installed.

**Uninstall Enhancement** If this option is available, then selecting this button will start the un-install process, removing the enhancement from the system.

There are also links to the DSD website and the Enhancement page on that site.

## Section C: Setup

Upon completion of software installation, you will need to access the DSD Extended Solutions Setup from the Job Cost Setup menu. Select this part number and the Setup screen for this Extended Solution will appear. Check the 'Enable DSD Extended Solution' box to activate this Extended Solution.

The screenshot shows a software setup window titled "JC-1005 Setup Options" with a sub-title "Vendor Name on Job Cost Transaction Report". It contains two checked checkboxes: "Enable DSD Extended Solution" and "Include Invoice #/Ref #". The text "Level 5.10" is displayed in blue. At the bottom right are "Accept" and "Cancel" buttons. A status bar at the bottom shows "DSD", "EEC", and "10/9/2014".

Answer the following prompt:

**Include Invoice #/Ref #:** If you check this box, all postings with the SOURCE of AP will reflect the Invoice Number, a space, and as much of the Vendor Name as will fit in the posting comment of the Job Cost Transaction Detail Report. All postings from J/C Direct Cost posting with Cost Type 'Subcontract' will reflect the Ref Number, a space, and as much of the Vendor Name as will fit.

You should visit this Setup screen after each upgrade or reinstallation of this Extended Solution.

## Section D: System Operations

The Vendor Name will now be substituted for the Vendor Number/Invoice Number on the Job Cost Transaction Detail Report. The entire comment will be replaced when the Vendor Number and Invoice Number are part of the posting comment.

Edwardson Electric Company										
JOB TRANSACTION DETAIL REPORT										
JOB NUMBER: EEC2140		Saddleback-Hospital Remodel			CUSTOMER NO: 01-SADDLE Saddleback Community Hospital					
JOB TYPE: 001 Contract Billing		JOB STATUS: O OPEN			BILL METHOD: F FIXED			ESTIMATOR: JACOBS		START DATE: 05/01/03
CONTRACT NO: 2250-RTJ		% COMPLETE: 60.00%			STATUS DATE: 05/31/03			MANAGER: ELLIOTT		COMPL DATE: 08/31/03
					CONTR DATE: 04/25/03			REV. CONTRACT: 36,450.00		SQ FEET: 10,000
					REPORTED DATE: 05/15/03			REV. ESTIMATE: 33,515.00		CALC% CMP: 57.44%
COST CODE/	TYPE	TRANS DATE	SRC	REFERENCE/POSTING REMARKS	BILLED?	UNIT COST	UNITS	DOLLARS	REVISED ESTIMATE	% OF ESTMT
100-010-000				Underground Work - Digging						
	E	10/01/10	AP	Equipment		U/M: Hour 0.0000			.00	
				Dennick Concrete	N	250.0000	2.0000	500.00		.0%
COST CODE 100-010-000 TOTAL:								500.00	.00	.0%
100-010-001				Underground Work - Backhoe Dig						
	L	10/01/10	AP	Labor		U/M: HOUR 25.0000			.00	
		10/08/10	JC	Dennick Concrete	N	25.0000	3.0000	75.00		.0%
				0002024	N	25.0000	5.0000	125.00		.0%
DCL1001 trenchi										
COST TYPE L TOTAL:						25.0000	8.0000	200.00	.00	.0%
	S	10/01/10	AP	Subcontract	N			200.00	.00	.0%
				Dennick Concrete						
				01-DENNICK						
	S	10/01/10		Subcontract				2,100.55	2,000.00	105.0%
		10/08/10	JC	J & J Construction	N			1,500.00		75.0%
				J & J Construction						
VENDOR 01-J&J TOTAL:								3,600.55	2,000.00	180.0%
COST TYPE S TOTAL:								3,800.55	2,000.00	190.0%
COST CODE 100-010-001 TOTAL:								4,000.55	2,000.00	200.0%

There are only two ways the Sage 100 Posting Comment can be 'Vendor Number/Invoice Number':

- when the posting originated from A/P
- when the Cost Type is 'Subcontract,' regardless of where the posting originated

If you check the 'Include Invoice #/Ref #' option in Setup, all postings with the SOURCE of AP will reflect the Invoice Number, a space, and as much of the Vendor Name as will fit in the posting comment of the Job Cost Transaction Detail Report. All postings from J/C Direct Cost posting with Cost Type 'Subcontract' will reflect the Ref Number, a space, and as much of the Vendor Name as will fit.

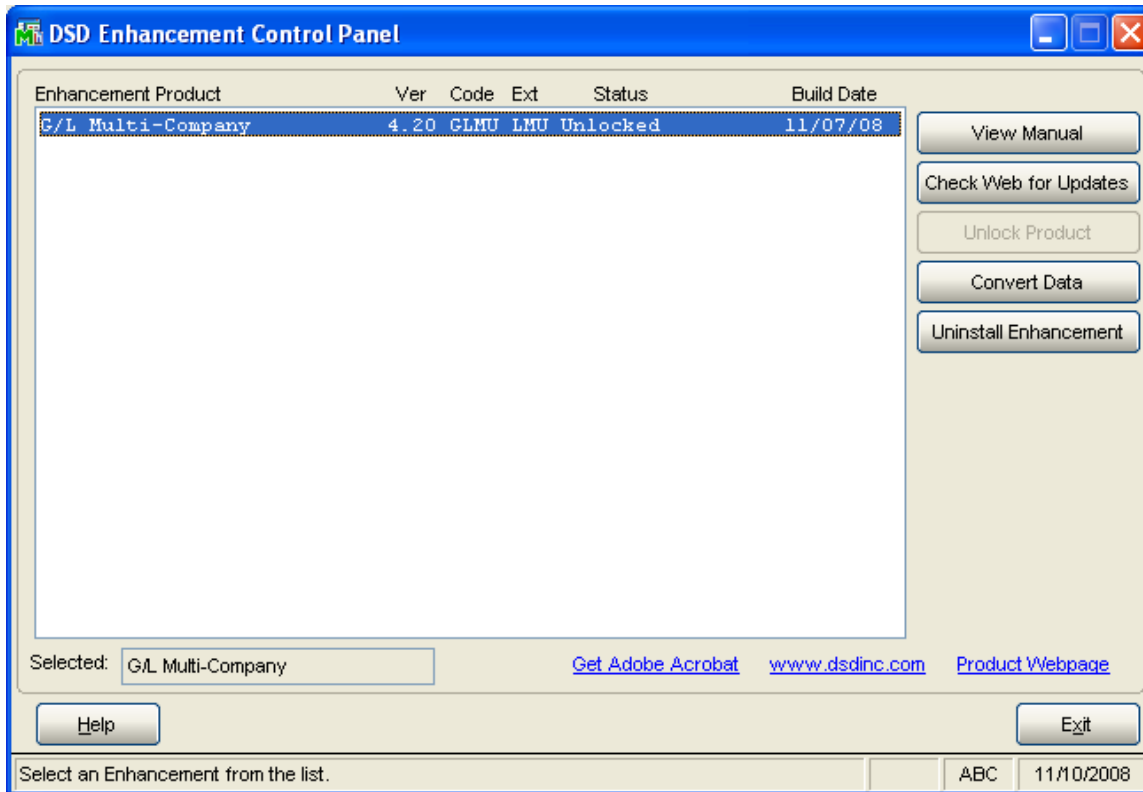
This substitution only takes place when the Transaction Detail Report is printed.

Edwardson Electric Company										
JOB TRANSACTION DETAIL REPORT										
JOB NUMBER: EEC2140		Saddleback-Hospital Remodel			CUSTOMER NO: 01-SADDLE Saddleback Community Hospital					
		JOB TYPE: 001 Contract Billing			BILL METHOD: F FIXED			ESTIMATOR: JACOBS		START DATE: 05/01/03
		JOB STATUS: O OPEN			STATUS DATE: 05/31/03			MANAGER: ELLIOTT		COMPL DATE: 08/31/03
		CONTRACT NO: 2250-RTJ			CONTR DATE: 04/25/03			REV. CONTRACT: 36,450.00		SQ FEET: 10,000
		% COMPLETE: 60.00%			REPORTED DATE: 05/15/03			REV. ESTIMATE: 33,515.00		CALC% CMP: 62.67%
COST CODE/	TYPE	SRC	REFERENCE/POSTING	REMARKS	BILLED?	UNIT COST	UNITS	DOLLARS	REVISED	% OF
TRANS DATE									ESTIMATE	ESTMT
100-010-000			Underground Work - Digging							
10/01/10	E	AP	Equipment	100110 Denuick Concrete	U/M: Hour	0.0000			.00	.0%
					N	250.0000	2.0000	500.00		
10/18/10	L	AP	Labor	11546 Cochrane's Concrete Coring	U/M: HOUR	25.0000			.00	.0%
					N	25.0000	20.0000	500.00		
COST CODE 100-010-000 TOTAL:								1,000.00	.00	.0%
100-010-001			Underground Work - Backhoe Dig							
10/01/10	L	AP	Labor	100110 Denuick Concrete	U/M: HOUR	25.0000			.00	.0%
10/08/10	JC	JC	0002024	DCL1001 trenching	N	25.0000	3.0000	75.00		.0%
					N	25.0000	5.0000	125.00		.0%
COST TYPE L TOTAL:						25.0000	8.0000	200.00	.00	.0%
10/01/10	S	AP	Subcontract	01-DENNICK				200.00	.00	.0%
					N					
10/01/10	S	AP	Subcontract	01-J&J				2,100.55	2,000.00	105.0%
10/08/10	JC	JC	J & J Construction	DC1001 J & J Construction	N			1,500.00		75.0%
VENDOR 01-J&J TOTAL:								3,600.55	2,000.00	180.0%
COST TYPE S TOTAL:								3,800.55	2,000.00	190.0%

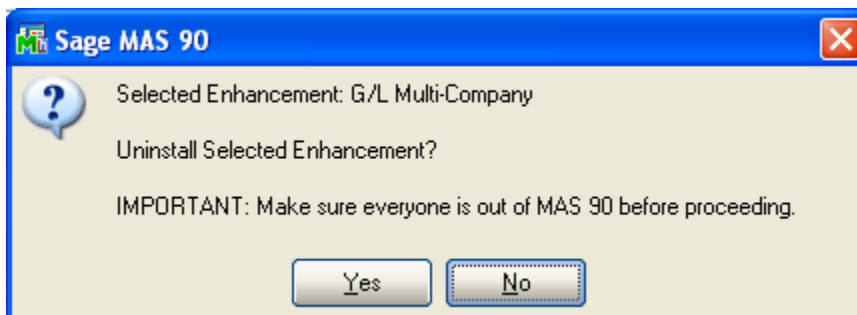
**Extended Solution PO-1044: Custom Comment Post to Job Cost must be installed and enabled in order for Purchase Order transactions with Cost Types other than 'Subcontract' to print the Vendor Name.**

## Section E: Uninstall DSD Enhancements

A DSD Enhancements Uninstall Utility has been provided for the purposes of removing DSD Enhancements from your Sage 100 System. This utility may be accessed from the DSD Enhancement Control Panel menu option on the Library Master / Utilities menu.

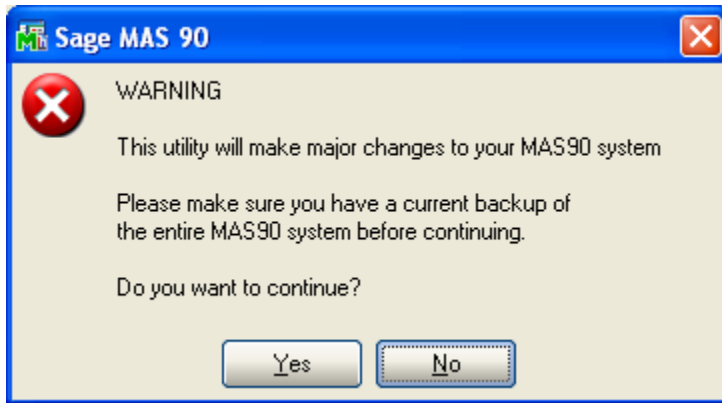


When accessing the DSD Utility Suite, select the enhancement that you wish to Uninstall, and then select the **Uninstall Enhancement** button. The following message box will appear:



Select **No** to exit the Uninstall Process.  
 Select **Yes** to continue with the Uninstall Process.

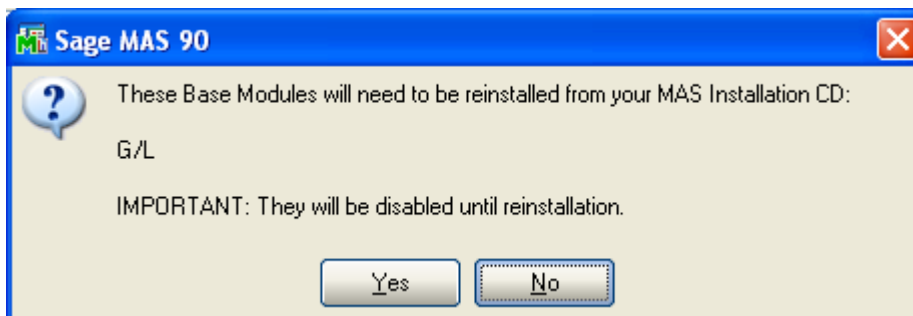
The following message box will appear, to remind you that a complete backup of your entire MAS90 system should be completed prior to uninstalling a DSD product.



Select No to exit the Uninstall Process.  
Select Yes to continue with the Uninstall Process.

After the Uninstall of the DSD Enhancement, you MUST reinstall certain standard Sage 100 modules, followed by reinstallation of MAS Service Packs / Updates, if applicable.

The following message box will appear, and will display which of those specific Sage 100 modules you must reinstall afterwards.

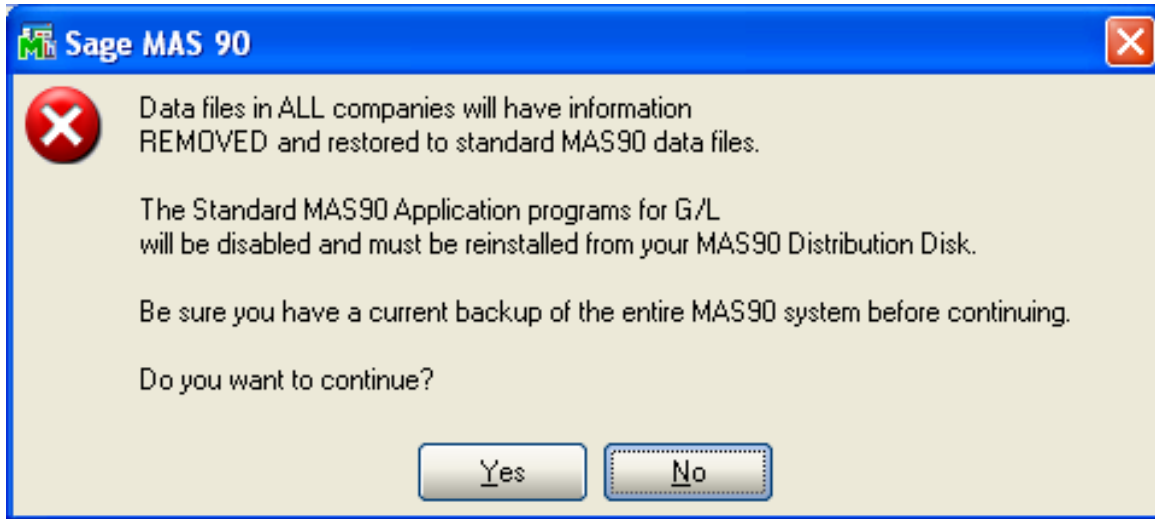


Select No to exit the Uninstall Process.  
Select Yes to continue with the Uninstall Process.

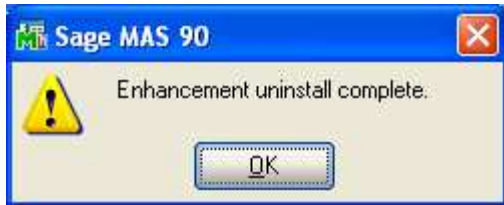
The following message box will appear, displaying the final warning message.

Select **No** to exit the Uninstall Process.

Select **Yes** to continue with the Uninstall Process. At this point, the DSD Enhancement will be removed from the Sage 100 system.



After completion of the Uninstall, the following message box will appear. Select OK to continue.



Now that the Uninstall process is completed, you must:

- Reinstall the applicable standard Sage 100 modules
- Reinstall the latest Sage 100 Service Pack/Updates, if applicable.
- Reinstall any other DSD Enhancements or Developer products that are affected from the reinstallation of the standard Sage 100 module(s).



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## Fax Transmittal Form

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To:	<i>DSD Business Systems Customer Service</i>		Fax:	<i>858/550-4900</i>
From:	Name:		Phone:	
	Company:		Fax:	
Date:	/ /	# Pgs Including this Page:		
Subject:	Check One:	Product Problem	Suggestions	
Product:	<i>J005 Vendor Name on Job Cost Transaction Report</i>		Version:	<i>5.10</i>

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